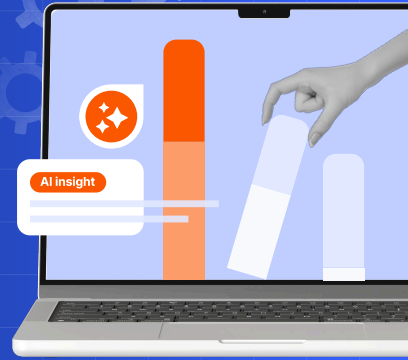




Legal Operations 101

The Modern Blueprint for High-Performing Legal Teams



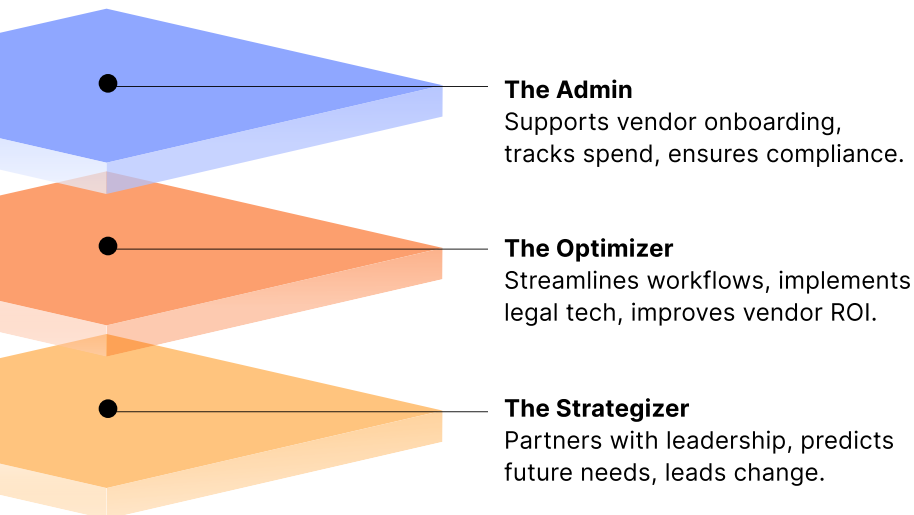
Why Legal Operations, Why Now?

Legal departments are under more pressure than ever—to cut costs, move faster, and deliver strategic insights. The solution? Legal operations. Once a niche role at Fortune 500s, it's now the engine room of modern legal departments. Legal ops empowers in-house teams to:

- ✓ Improve efficiency and control costs
- ✓ Deliver data-driven insights to leadership
- ✓ Drive adoption of transformative legal tech
- ✓ Operate like a business unit, not just a risk function

Building a Legal Ops Team That Scales

Legal operations roles evolve with departmental maturity. Here's how teams grow:



The Core Functions of Legal Operations



Strategic Planning

Legal ops works with the GC and key stakeholders to align legal's goals with business strategy, map future needs, and allocate resources effectively.



Financial & Spend Management

From accruals to AFA negotiations, legal ops builds systems to manage budgets, forecast spend, and optimize vendor performance.



Reporting & Legal Analytics

Legal ops surfaces the KPIs that matter—from cost per matter to law firm efficiency—and delivers insights that elevate legal to a boardroom-level voice.



Vendor Management

Managing outside counsel is more than approving invoices. Legal ops establishes metrics, enforces billing guidelines, and builds long-term strategic partnerships.



Technology Enablement

From e-Billing to CLM, legal ops leaders create a connected, future-proof legal tech ecosystem that drives collaboration across departments.

Collaboration is the New Legal Power Move

Legal operations doesn't live in a silo. The best teams integrate across departments:



Finance

Build accurate forecasts, connect e-Billing to AP systems.



HR

Manage compliance, training, and employee policies



Sales

Speed up contracts, shorten sales cycles



Engineering

Align on IP strategy and risk mitigation



IT

Vet and implement legal tech that scales



Administration

Manage staff, projects, and communication

How AI Is Rewriting Legal Ops

Using AI in legal ops enables teams to rapidly:



Risk-score contracts to flag deviations and high-risk clauses



Spot vendor anomalies and enforce smarter fee arrangements



Auto-route agreements for approval based on risk, value, or region



Triage legal requests by matching them to the right workflows or teams



Review legal invoices for billing compliance and cost control



Turn unstructured docs into structured, searchable data



Extract key terms from contracts to populate dashboards and trigger alerts



Recommend next steps in legal workflows based on past activity



Predict outcomes of matters using historical data and spend patterns

The Bottom Line

Legal ops is not an overhead function. It's a value center that enables legal teams to:

Move faster



Make smarter decisions



Prove their worth

Power transformation

Onit provides premium workflow automation experiences for sophisticated, legal-related business processes – all from a single platform.

SCHEDULE A DEMO

